



Little Braxted Parish Council

Minutes of the Meeting of Little Braxted Parish Council held at the Braxted Bakery on Tuesday 13th June 2023 at 7.00pm.

Present: Councillors: Barke, Speakman and Yeates

Also present: District Councillor Morgan

1. Apologies for absence

Apologies for absence had been received from Councillor French.

2. Declarations of Interest

No Members declared any interests in matters on the agenda.

3. To Consider any requests from Members for Dispensations

There were no requests from Members with pecuniary interests for dispensations to enable them to participate on the item in which they have a pecuniary interest.

4. To Agree and Approve the Minutes of the Meeting held 16th May 2023

The Council agreed and approved the signing of the minutes of the meeting held on 16th May 2023 as a true record.

5. To Invite Members of the Public to speak on Matters Regarding and Affecting the Parish

District Councillor Morgan gave an update on the leadership of Maldon District Council following the recent elections.

6. To receive a financial statement as of 31st May 2023

The Council received and approved a financial statement as of 31st May 2023 including detailed income and expenditure, budget comparisons and a bank reconciliation supported by a bank statement, showing total funds as £14,497.03. The Clerk advised that this exceptional sum was due to the receipt of the substantial grant towards the VAS signs, the payment for which was being presented at this meeting.

7. To Note the Completion of the Internal Audit

The Council noted the completion of the Internal Audit.

8. To Receive and Consider the Internal Audit Report

The Council received and considered the Internal Audit report and agreed to implement its two recommendations, namely increasing the sum in paragraph 11.1 (b) of Financial Regulations, and adopting a reserves policy.

9. To Amend Paragraph 11.1 (b) of Financial Regulations as Recommended by the Internal Auditor

The Council agreed to amend paragraph 11.1 (b) of Financial Regulations as recommended by the Internal Auditor.

10. To Adopt a Reserves Policy

The Council agreed the Reserves Policy.

11. To Consider Whether to Comment on Planning Application Application No: ESS/42/23/BTE for the proposed relocation of plant site, ready mixed concrete plant, bagging plant and associated ancillary facilities, including for establishment and use of a field conveyor network with bridge over Braxted Road; along with enhancement and use of existing points of access off Braxted Road, together with restoration to agricultural land and nature conservation habitats, in advance of the A12 road widening and improvement national infrastructure project on land at Colemans Farm Quarry at Appleford Farm CM8 3EZ (Colemans Farm Quarry Processing Plant Site Relocation)

The Council considered whether to comment on Planning Application Application No: ESS/42/23/BTE and agreed that no comments were required as the application was moving the processing plant further from the Parish.

12. To Approve the Following Payments

The Council approved following payments

Document Reference	Payable To	In Respect of	£
807	H Bendall	Litterpicking	£61.22
808	G N Mussett	Clerk's Salary	£146.12
809	HMRC	Tax/NI	£158.40
810	Elan City Ltd	Two VAS Signs	£5,615.98

13. Clerks Report – for Information

a. VAS Signs

The Clerk reported that the locations for the signs had been agreed with Essex Highways and he was awaiting the formal legal

documentation before erecting them. The signs had been ordered and delivered.

b. Quarry Representative

The Clerk advised that the Council's current representative on the Quarry Liaison Group would be moving away and no longer able to represent the Council. The Clerk was asked and agreed to become the Council's representative.

c. Heath House Planning Application

The Clerk advised that a new application, similar to that previously supported by the Council, had been received after the issue of this agenda and that he had circulated the details but received no adverse comments. The Council agreed to repeat its previous support, including that the "granny annex" accommodation should be permanently tied to the occupation of Heath House by way of suitable legislation.

14. Closure

The meeting was closed at 7.25pm.