



## Little Braxted Parish Council

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### **Minutes of the Meeting of Little Braxted Parish Council held at the Braxted Bakery on Tuesday 16<sup>th</sup> January 2024 at 7.00pm.**

**Present:** Councillors: Barke (items 1-10 only), French, Speakman and Yeates (10 to 15 only)

**1. Apologies for absence**

Apologies for absence had been received from District Councillor Morgan, and apologies for lateness from Councillor Yeates.

**2. Declarations of Interest**

No Members declared any interests in matters on the agenda.

**3. To Consider any requests from Members for Dispensations**

There were no requests from Members with pecuniary interests for dispensations to enable them to participate on the item in which they have a pecuniary interest.

**4. To Agree and Approve the Minutes of the Meeting held 14<sup>th</sup> November 2023**

The Council agreed and approved the signing of the minutes of the meeting held on 14<sup>th</sup> November 2023 as a true record.

**5. To Invite Members of the Public to speak on Matters Regarding and Affecting the Parish**

There were no members of the public present.

**6. To receive a financial statement as of 29<sup>th</sup> December 2023**

*The Council received* and approved a financial statement as of 29<sup>th</sup> December 2023 including detailed income and expenditure, budget comparisons and a bank reconciliation supported by a bank statement, showing total funds as £4,960.30.

**7. To Review the Corporate Risks to the Council**

The Council reviewed the corporate risks to the Council and agreed that no further measures were necessary.

**8. To Review the Council's Risks**

The Council reviewed the Council's risks and agreed that no further risk reduction measures were required.

**9. To Consider the Draft Budget for 2024/25 and Agree the Precept Demand**

The Council considered the draft budget for 2024/25 and agreed the precept demand should be £4,886, with a Band D Council Tax of £61.08, an increase of 4.75%.

**10. To Consider Whether to Comment on Planning Application ESS/42/23/BTE for the for proposed relocation of plant site, ready mixed concrete plant, bagging plant and associated ancillary facilities, including for establishment and use of a field conveyor network with bridge over Braxted Road; along with enhancement and use of existing points of access off Braxted Road, together with restoration to agricultural land and nature conservation habitats, in advance of the A12 road widening and improvement national infrastructure project onland at Colemans Farm Quarry and Appleford Farm CM8 3EZ (Colemans Farm Quarry Processing Plant Site Relocation)**

The Council considered this application and agreed that no further comments need be submitted.

**11. To Approve the following payments made between meetings**

The Council noted and approved following payments made between meetings:-

<b>Document Reference</b>	<b>Payable To</b>	<b>In Respect of</b>	<b>£</b>
836	H Bendall	Litterpicking November	£121.18
837	G N Mussett	Clerk's Salary November	£282.16
838	H Bendall	Litterpicking December	£83.61
839	G N Mussett	Clerk's Salary December	£161.21
840	HMRC	Tax/NI Oct-Dec	£213.20

**12. To Approve the Following Payments**

The Council approved following payments

<b>Document Reference</b>	<b>Payable To</b>	<b>In Respect of</b>	<b>£</b>
841	H Bendall	Litterpicking January	£67.53
842	GN Mussett	Clerk's Salary January	£161.21
843	Wickham Bishops Parish Council	Contribution towards Remembrance Day	£68.84

**13. To Note the Required Changes to Financial Regulations and Standing Orders to Comply with the Public Contracts Regulations 2015**

The Council noted and agreed the required changes to Financial Regulations and Standing Orders to comply with the Public Contracts Regulations 2015.

**14. Clerks Report**

The Clerk was asked to review the calibration of the VAS signs.

The Council noted the approval of the Secretary of State to the A12 widening scheme.

**15. Closure**

The meeting was closed at 7.35pm