



## Little Braxted Parish Council

---

**Minutes of the Meeting of Little Braxted Parish Council held in The Braxted Bakery, Witham Road, Little Braxted on Tuesday 28<sup>th</sup> November 2017 at 7.00pm.**

**Present:** Councillors: Bendall, Dobie and Speakman

**Also Present:** Sarah Sapsford, RCCE, and one member of the public

**1. Apologies for absence**

Apologies for absence had been received from Councillors Barke and Chapman.

**2. Declarations of Interest**

No Members declared any interests in matters on the agenda.

**3. To Consider any requests from Members for Dispensations**

There were no requests from Members with pecuniary interests for dispensations to enable them to participate on the item in which they have a pecuniary interest.

**4. To Agree and Approve the Minutes of the Meeting held 17<sup>th</sup> October 2017**

The Council agreed and approved the minutes of the meeting held on 17<sup>th</sup> October 2017 which were signed as a true record

**5. To Invite Members of the Public to speak on Matters Regarding and Affecting the Parish**

The member of the public present declined to speak.

**6. To Receive the Outcome Report on the Housing Needs Survey and Agree Further Action**

The Council received the outcome report on the Housing Needs Survey and discussed further action with Sarah Sapsford from the Rural Community Council of Essex who had undertaken the survey. There was a small need (two number one or two bed roomed properties) identified from the survey, but also a reduction in overall support for a scheme of this nature. On the understanding that, if a scheme (probably involving rental accommodation) were to be pursued, residents could be restricted to those living in the Parish (or with strong ties) in the first instance (being opened out to those in neighbouring Parishes if there was no demand from Little Braxted residents, that the "Right to Buy" legislation would not apply to this scheme, and that it would provide a precedent for further larger-scale development, the Council agreed to write to Maldon District Council's Rural Housing Officer advising of

their intention to speak to at least two Housing Associations experienced in delivering and managing such small rural developments.

**7. To Comment on the Following Planning Application**

- a) Application No. LBC/MAL/17/01148 Insertion of mezzanine floor and timber staircases and raised walkway; insertion of new bathrooms; new pitched roof infill between farmhouse and barn; insertion of windows and rooflights; new lowered ground floor construction; new external steps; conversion of stables to WC and utility room; change of barn roof finish; insertion of insulation to new floor, roof and exterior walls - Barn adjoining to the West of Hales Farm, Witham Road

The Council considered the application and had no objections to the proposals.

**8. To receive a financial statement as of 31<sup>st</sup> October 2017**

The Council received a detailed financial statement as of 31<sup>st</sup> October 2017 including income and expenditure to date, a comparison against budget, and a bank reconciliation which showed £4,031.32 as the Council's balances.

**9. Approve the following payments:-**

The Council approved the following payments:-

Document Reference	Payable To	In Respect of	£
461	H Bendall	Litterpicking – November	£37.60
462	G N Mussett	Clerk's Salary – November	£120.72
463	G N Mussett	Road Closure for Remembrance Day Parade	£107.00
464	Goodlife Countryside Services	Grasscutting – Village Green	£370.00
465	Goodlife Countryside Services	Grasscutting and flower planting – War Memorial	£275.00
466	EALC	Training Course	£45.00

**10. Clerks Report**

The Council received an update from the Clerk and noted:-

- a) that no further correspondence has been received in respect of the Grant application to extend the litter-picking contract
- b) the formal approval of the Maldon District Local Plan
- c) the removal by Maldon District Council of the "Parish Trigger" in respect of planning applications

- d) the listing of the War Memorial as Grade II by Historic England
- e) the appointment of PFK Littlejohn as the Council's External Auditors

In respect of the removal by Maldon District Council of the "Parish Trigger" the Clerk was asked to write to Maldon District Council indicating the Council's disappointment with this decision and requesting that should a Parish Council provide an argument for or against a planning application which is based on sound material considerations yet which differed from the Officer's judgement, the application should still be considered by the Planning Committee of the District Council.

#### **11. Closure**

The meeting was closed at 7.53 p.m.